

MAINTENANCE CHECK SHEET

MG4 EV



NAME	VEHICLE REG	VIN	INVOICE / JOB NO.	ODOMETER	YEARS / MILES (WHICHEVER THE SOONER)		SERVICE TYPE
					1 ST YEAR / 15,000 MILES	3 RD YEARS / 45,000 MILES	A
					5 TH YEARS / 75,000 MILES	7 TH YEARS / 105,000 MILES	B
					2 ND YEARS / 30,000 MILES	4 TH YEARS / 60,000 MILES	
					6 TH YEARS / 90,000 MILES		

CHECKS		A	B
PRIOR TO COMMENCING WORK			
1	Prior to commencing work, check for any outstanding Service Actions		
VEHICLE INTERIOR AND EXTERIOR			
2	Fit vehicle protection kit		
3	Check operation of lamps, horn, wipers, washers and system warning indicators		
4	Check operation and accuracy of windscreen wipers, washers and windscreen for damage - adjust washers if required		
5	Check seat belts and seat belt clasps for operation, inspect seat belts, clasps and airbag covers for damage		
6	Check operation of heater and air conditioning system		
7	Check operation of parking brake		
8	Replace key remote handset battery - check handset for correct operation. Every 30,000 miles, 2 years or if indicated by IPK		2/30
9	Lubricate all locks, strikers, latches, door hinges and door check straps using approved lubricant		
10	Connect diagnostic equipment, using VDS read, log and clear all codes		
11	Check and record the HV battery State of Charge and State of Health SOC <input type="text"/> % SOH <input type="text"/> %		
ENGINE BAY			
12	Check 12V battery and battery connections for security and condition		
13	Check HV harness and connections for condition and security		
14	Check and top up brake and windscreen washer fluid levels		
15	Check cooling system pressure caps, hoses and connections for any signs of leakage and condition		
16	Measure and record coolant strength <input type="text"/> %		
17	Inspect air condition hoses for condition and security		
18	Replace air intake pollen filter - Every 30,000 miles or 2 years, whichever the sooner		2/30
19	Check security and condition of engine and transmission mountings		

CHECKS						A	B	
VEHICLE ON LIFT								
20	Replace HV Battery System and Motor/PEB coolants - Every 75,000 miles or 5 years, whichever the sooner					5/75		
21	Measure and record coolant strength after change <input type="text"/> %							
22	Check HV harness and connections for condition and security							
23	Check HV Master Safety Device for condition and security							
24	Check condition and security of HV battery ground cable							
25	Check drive transmission oil level, top up as necessary							
26	Replace drive transmission fluid - Every 60,000 miles or 4 years, whichever sooner						4/60	
27	Check wheel bearings, driveshafts and all gaiters							
28	Mark relative wheel to stud position, remove front and rear wheels, examine for signs of damage							
29	Check tyres for damage, uneven wear and record tread depths - including spare (mm). Recommend change if close to 1.6 mm or wear indicators							
	LHF		RHF		Spare			
	LHR		RHR					
30	Visually examine front brake pads, rear brake pads, discs, calipers, brake pipes and hoses for wear and damage							
31	Inspect suspension and steering rack for security, signs of leakage and wear							
32	Replace brake fluid - Every 30,000 miles or 2 years, whichever the sooner						2/30	
33	Apply anti seize compound to wheel hubs and refit road wheels in original hub/stud position							
34	Check tyre pressures, record reading and adjust if necessary – including spare (psi/bar)							
	LHF		RHF		Spare			
	LHR		RHR					
AT EVERY SERVICE								
36	Connect vehicle to HV charge point, ensure charging system is fully functional							
37	Carry out annual corrosion/cosmetic inspection - use annual corrosion inspection sheet							
38	Carry out road test, check for correct function of all vehicle systems and re-examine for leaks							
NOTES								

COMPANY STAMP	NAME	
	DATE	/ /
	SIGNED	

For full details regarding the operations contained in this maintenance check sheet, please refer to the workshop manual. Service check completed, cosmetic/corrosion inspection check completed and service portfolio updated. The maintenance items listed are those recommended for vehicles operating under normal driving road and climatic conditions. More frequent attention may be necessary if the vehicle is subject to stop/start operation, extremes of temperature or dusty conditions.